

**NEW DURHAM BOARD OF SELECTMEN**  
**New Durham Town Hall**  
**July 6, 2015, 7:00 P.M.**

*DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.*

**Present**

Chair David Bickford  
Selectman David Swenson  
Selectman Gregory Anthes

**Also Present**

Jeremy Bourgeois, Town Administrator  
Corkey Mork, videographer  
Shawn Bernier, Police Chief  
Mike Clarke, Road Agent  
Jen Nyman, Resident  
Dot Veisel, Resident  
Don Vachon, Resident  
Eileen Berry, Resident  
Jim Tollner, Resident  
Patty Tollner, Resident  
Joan Swenson, Resident  
Ed Becker, Resident  
Alicia Hernandez, Resident  
Cecile Chase, Resident  
Robert Chase, Resident  
Carol Allen, Resident  
Mark Sullivan, Resident  
Reggie Meattley, Police Sergeant  
Ellen Phillips, Resident  
Cathy Allyn, Resident  
Mark Foynes, Reporter *The Baysider*  
Brad Meyerriecks, Resident

**Call to Order**

Chair Bickford called the meeting to order at 7:00p.m.

**Public Input**

Tim Tollner, resident, stated he would like to request the Board of Selectmen to begin their meetings with the Pledge of Allegiance.

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Mr. Tollner thanked the Fire Department for their quick response to an incident with carbon monoxide at his house recently.

Theresa Jarvis, resident, thanked the Highway Department for repainting the cross walks on Main Street. She stated she would like to find a way to educate the public that pedestrians have the right-of-way.

Cecile Chase, resident, also thanked the Highway Department for painting the crosswalk and putting out the pedestrian sign at the Town Beach.

Ms. Chase referred to an editorial in *The Baysider* that requested the Board of Selectmen keep public meetings to times within reason. She stated towns which are much larger manage their meetings in less than two hours. Ms. Chase suggested if the Board of Selectmen let the Department Heads do their jobs without micromanaging, they could probably accomplish that.

Dot Veisel, resident, asked to set a date to meet with Selectman Anthes. She was advised to contact Town Administrator Bourgeois.

**Agenda Review**

Selectman Swenson added under Appointments/Announcements: Parks and Recreation and Library Board of Trustees; Old Business: Police Chief situation.

**Department Reports/Issues**

**Highway Department**

Road Agent Clarke stated he received notification from the sand vendor and he is willing to keep the same price as last year and they are ready to start delivering. Road Agent Clarke asked the Board of Selectmen to authorize an RFP for the amount of \$8,700.

Road Agent Clarke clarified it was a one-year bid last year at \$8.45 per cubic yard and the price was not increased due to fuel prices. It will be for use during the 2015/2016 winter season. Chair Bickford stated he thought they had a three year contract. Road Agent Clarke confirmed it was a one year bid starting last year with the lowest bidder, Earth Works of Pittsfield.

Selectman Swenson asked if Road Agent Clarke has seen other pricing to know of this is a good price. Road Agent Clarke stated all he knows is people are paying a little more. It was discussed and agreed this is a good price.

After further discussion, Chair Bickford asked Road Agent Clarke to put this out to bid again this year, with bids due for the first Board of Selectmen meeting in August. He stated there may be someone in Town that wants to bid on it. Road Agent Clarke replied they never have in recent years. He stated he had requested all sand be delivered by October but that can be adjusted.

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Selectman Swenson asked Road Agent Clarke if he was confident they wouldn't lose the current pricing. Road Agent Clarke replied he can't speak for the vendor but there was no time frame set for acceptance of the offer for last year's prices. He stated when they have put it out to bid the last few times they only get bids from Merrill Construction of Concord and Earth Mechanics of Pittsfield, who they have had for the last four years.

It was agreed to put the RFP for sand out to bid with responses due by the end of July for review at the first Board of Selectmen in August.

**Police Department**

Police Chief Bernier stated he was informed Copple Crown Village District was notified by the Board of Selectmen of new ordinances the District wants enforced by the Police Department. He explained the District posts their own ordinances which they now want enforced by the Police Department. These cover parking, speed limits, vehicle sizes and includes fine schedules. Police Chief Bernier stated he wants a legal opinion from the Town Attorney that he has authority in the District to enforce the ordinances.

Selectman Swenson confirmed this is different than what has been done historically and noted Police Chief Bernier was not consulted regarding any changes in speed limits within the District. Police Chief Bernier replied he received an email requesting confirmation of road classifications but that is the last he heard about it.

Chair Bickford stated all he knew was of the District wanting to do something with roads and parking. He was not aware the District had made changes to ordinances.

Police Chief Bernier explained the road classifications in the District and the Department's jurisdiction with enforcing laws. Some roads the Police Department can enforce certain violations but some roads are private. He stated the new ordinances give authority to the Police Department to enforce in the Copple Crown Village District.

Chair Bickford agreed the Town Attorney needs to look into it because it involves a Town department and stated they can't use taxpayer money in a private village community. Police Chief Bernier stated he was notified of this two weeks ago and replied to the District that he would have to get legal approval.

The road classifications were discussed.

Selectman Swenson clarified what the District is asking for changes in what the Police Department is currently covering. Police Chief Bernier replied that is correct and the proposed changes in ordinances give them more authority in enforcing motor vehicle laws.

Selectman Anthes questioned the parking regulations. Police Chief Bernier replied normally they would not enforce parking regulations on private roads and that's why the District made the changes so the Police Department could do so.

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Chair Bickford suggested Town Administrator Bourgeois include the Copple Crown Village District charter to the Town Attorney to look at as it delineates the District's authority.

A resident asked if this were to be approved, would the Police Department be able to maintain the coverage. Police Chief Bernier replied they would try to get those patrols filled.

Police Chief Bernier stated they need to discuss the rank structure for the Police Department. He asked if it is the intent of the Board of Selectmen that the Chief promote within the department without going through the Board of Selectmen.

Chair Bickford replied that is incorrect at this time.

Selectman Anthes replied there are exceptions to certain departments and the Fire Department is one of them.

Chair Bickford stated nothing has changed since the other day.

Police Chief Bernier referenced the NH State RSA 105:2 which summarized the Police Chief's authority within the department. Police Chief Bernier stated he would like to promote some officers in his department. He has discussed this with Sergeant Meattay and they would like to promote an officer who has been with the Department for many years. He stated he listened to the Board of Selectmen meeting from last Wednesday asked why the Fire Department is different than the Police Department.

Chair Bickford replied they did not give discretion to Fire Chief Varney at that meeting but that was only a suggestion. He stated if Police Chief Bernier wants someone promoted he just needs to come before the Board of Selectmen.

Selectman Swenson stated there has been no change in policy in the Fire Department or any other Town department and stated he is advocating for equal treatment between the departments. He stated because there are separate RSAs involved, the Town is obligated to make sure the departments are treated properly.

Police Chief Bernier confirmed that Amy Smith had been approved by the Board of Selectmen to do work in the administrative assistant position. Chair Bickford replied that isn't quite true but he offered her more hours over there if she was interested.

Police Chief Bernier stated he has not been given a direction for the open officer position.

Selectman Swenson replied at the last regular Board of Selectmen meeting, they gave approval for a fifth full time officer and for Police Chief Bernier to get candidates for interview. Police Chief Bernier stated it was left that the Board of Selectmen would be meeting with him to discuss this further.

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Chair Bickford stated he is not interested in more than four full time officers.

Selectman Swenson stated the fifth full time officer position was budgeted for and there was overwhelming support from residents for a fifth position as well as from the Merrymeeting Lake Association. Police Chief Bernier suggested the Board of Selectmen may want to review the timesheets for the last pay period as one officer had 36 hours of overtime.

Sergeant Meattay stated there was an incident last week where an officer was sick and an officer who had just finished a 10 hour shift had to come back to cover as no other part timer could come in.

Selectman Anthes stated he has heard many residents are happy with four officers and that was the consensus at the last meeting. Police Chief Bernier and Selectman Swenson disagreed.

Police Chief Bernier noted they have only one part time officer that is fully trained.

Theresa Jarvis, resident, stated as a part time employee for a State agency, she has seen a shortage of willing part time workers to sufficiently fill their need, and that is an organization with many more resources.

Cecile Chase, resident, stated she hires a lot of part time employees as well and concurs with Ms. Jarvis. She asked why they are entertaining the thought of expanding the management in the volunteer Fire Department when the Police Department, which is on everyday, is not fully staffed.

A resident suggested the Board of Selectmen see what they are paying in overtime and to consider the Town's liability with hiring a part timer who is not familiar with the Town.

Road Agent Clarke stated if the Town's legislative body voted to have a fifth full time officer, why is the Board of Selectmen taking it upon themselves to go down to four. Chair Selectman Bickford stated erroneous information was given at Town Meeting.

Police Chief Bernier stated Chair Selectman Bickford voted to approve Police Chief Bernier's Department budget that included the fifth officer for five years prior to 2012.

Chair Bickford stated the reasons to justify the position to the Town Meeting were false including the highway traffic count and FBI officer staffing recommendations.

Police Chief Bernier stated he has documentation supporting the information he presented.

Road Agent Clarke stated the Board of Selectmen did this to the Highway Department too where the taxpayers voted for certain staffing levels and the Board of Selectmen did something else.

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Chair Bickford stated people can put anything on the Town Warrant that they want but only certain things are locked in and legally binding. He stated staffing levels are something the Board of Selectmen can change,

Police Chief Bernier stated the Board of Selectmen was following a warrant article for the Fire Chief hiring and firing but now they don't want to go by a warrant article that says the Town wants a Police Chief with four officers.

Chair Bickford stated stuff is supposed to be brought to the Board of Selectmen by the Friday deadline and now they are discussing things the Board of Selectmen has never seen. Police Chief Bernier stated this has been discussed before, as recently as two weeks ago where they discussed the office assistant and open officer position. He stated the Board of Selectmen is picking and choosing what they take from Town Meeting to follow.

After further discussion, **Chair Bickford made a motion to authorize Police Chief Bernier to work with Town Administrator Bourgeois to begin looking for more part time police officers. Selectman Anthes seconded the motion.** Discussion: Selectman Anthes confirmed they would be hiring only part timers who are already certified. He stated from other Police Chiefs he has talked to, there are part timers out there with their certifications and asked why they aren't coming to New Durham. He stated he isn't going to name any names because then they get bullied.

**Selectman Swenson made a motion to amend the motion to also authorize Police Chief Bernier to begin looking for a fifth full time officer.** Discussion: Selectman Anthes said no. Selectman Swenson confirmed the Board of Selectmen is going to go forward without listening to a large portion of the taxpaying public.

**Amended motion died for lack of second. Motion passed, 3-0.**

Joan Swenson, resident, stated she asked a question at the last meeting during the discussion with the Fire Chief. She asked again why the Board of Selectmen are micromanaging the Police and Highway Department when they are not doing the same with the Fire Department. Ms. Swenson stated the Board of Selectmen asked Fire Chief Varney if he had enough staff and equipment and even asked if he needed more money. Ms. Swenson asked why the same courtesy is not being extended to the Police Chief and Road Agent with managing their departments.

Chair Bickford replied the Fire Department people are part time and only come out when there is a call. He stated he thinks some parts of the Fire Department may be overstaffed and some are understaffed.

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Mark Sullivan, resident, stated he wants facts and data regarding calls to justify the number of officers, in any department. Chair Bickford stated he has done that and Mr. Bonanno has helped him with gathering that data.

Police Chief Bernier noted that in 90% of the emergency calls for the Fire Department, a police officer is the first one to the scene.

Selectman Swenson asked Police Chief Bernier to give a summary of his understanding of Police Chief Bernier current personal situation. Police Chief Bernier replied he has not been spoken to and has asked Town Administrator Bourgeois if there is going to be a meeting between himself and the Board of Selectmen. Police Chief Bernier was told there are no known meetings set. Police Chief Bernier stated it is his understanding that he is the Chief of the Police Department at this point. He stated he was given a letter at one point stating if he does not take the offer from the Town then he will be terminated September 1. Selectman Swenson concurred that is the understanding he has.

Town Administrator Bourgeois confirmed that was the last action of the Board of Selectmen.

Selectman Swenson stated prior actions may have been based on incomplete information. He noted that at no time did Police Chief Bernier submit a formal written statement of retirement or other desire to end employment. Selectman Swenson stated since that time numerous letters of support for Police Chief Bernier have been received from taxpayers. He stated Police Chief Bernier also provided a positive alternative where he would reduce his hours and save the Town money in benefits. The Town would also be able to retain the five full time officers.

**Selectman Swenson made a motion to rescind the current motion that asked for the separation of employment of Police Chief Shawn Bernier. Motion died for lack of second.**

**Selectman Swenson made a motion for the Board of Selectmen to meet with Police Chief Bernier to work out mutually agreeable scheduling for transitioning to a 32-hour per week situation. Motion died for lack of second.**

Jim Tollner, resident, stated he would like the Board of Selectmen who are not in support of Selectman Swenson's motions to explain what their issues are with Police Chief Bernier's proposal. He stated Police Chief Bernier has a pretty good offer on the table and the Town would benefit from his experience and continuity with the Town. Mr. Tollner stated he is not aware of any citizens who want to see him leave.

Chair Bickford replied he would prefer someone else as chief at this time.

Selectman Anthes stated he has no comment at this time.

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Ms. Chase stated she asked at the May 18 meeting what is going on with the Police Department and why are they looking at reorganization. She was told at that point the Board of Selectmen is not looking to change anything in the Police Department. Ms. Chase asked why they are planning to eliminate the Police Chief. She reiterated they can keep the Police Chief they know and trust and who knows the Town. Chair Bickford stated he is always looking to make things more efficient but there is no plan in place. Ms. Chase stated they need a plan in place and not just eliminate the stakeholders.

Mr. Sullivan stated he just heard there is no plan in place but there was a vote in place asked for an end date for Police Chief Bernier. Chair Bickford stated that motion was only good if there was mutual agreement with Police Chief Bernier. Mr. Sullivan asked the Board of Selectmen to make a motion to remove the date. Selectman Swenson stated he did make a motion to do that as well as to develop a plan.

Town Administrator Bourgeois confirmed that motion was sealed.

Police Chief Bernier stated Selectman Anthes keeps saying there is “something there” and asked if there is an investigation taking place or what it is that Selectman Anthes says is going on. There was no response from Selectman Anthes. Police Chief Bernier stated he would open up his performance evaluations for anyone to see.

Selectman Swenson clarified that since Police Chief Bernier is not in mutual agreement, the motion is null and void.

Police Chief Bernier stated there are many communities where they are keeping their Police Chief working for 32 hours per week while taking his State retirement.

Selectman Anthes stated the Board of Selectmen goes into non-public to do negotiations and now Selectman Swenson takes this discussion public and starts negotiating with Police Chief Bernier and the public. He stated it needs to stop and they need to do it in non-public.

Ms. Chase asked the Board of Selectmen who they are negotiating with in non-public. Police Chief Bernier stated only speaks about what has been made public. He has been advised by legal counsel what he can say.

**Town Administrator's Report**

Town Administrator Bourgeois stated the in-house contract for the Meetinghouse is ready for discussion on the agenda but it is not ready to be finalized. He stated Mr. Sturgis said he would be ready to start work in September. Town Administrator Bourgeois stated he will invite Mr. Sturgis to the next meeting to finalize the contract.

Cathy Allen, resident, stated LCHIP would also do their payments in disbursements. She addressed Chair Bickford regarding his concern about concrete foundations versus the rubble trench. She stated Mr. Sturgis called Chair Bickford last week to discuss this.



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Ms. Allen stated she has done a lot of research herself and rubble trench foundations are preferable in situations like theirs and Mr. Sturgis has his reasons for it too. She explained many of the castles in Europe are built on this style foundation. Chair Bickford stated he hasn't seen a reason presented by Mr. Sturgis.

Chair Bickford stated he spoke with Steve Bedard who suggests doing concrete instead of gravel, particularly for this project and he wants to sort this out. Chair Bickford wants to know Mr. Sturgis' reasons for going with a rubble trench foundation. Selectman Swenson noted it wasn't that Mr. Sturgis did not want to do the concrete but the bid price was not based on that and it may increase the costs.

Ms. Allen stated just a phone call can clear this up.

Town Administrator Bourgeois stated he wants to reiterate the need for respect when discussing issues especially when there are differing opinions. He stated he works for the Board of Selectmen as a whole and sometimes it does put him in a tough position.

Selectman Swenson explained there was an incident with a New Durham citizen in which there was certainly less respect than is expected towards Town Administrator Bourgeois. He concurred respect is owed to each other.

**Old Business**

**Appointments – Capital Improvement Plan Committee/ZBA/Library Trustees/Parks and Recreation**

Selectman Swenson explained the CIP appointments are for one-year terms and there are four applicants. The committee is composed of five members with one representative from each of the Budget Committee, Planning Board and Board of Selectmen.

Chair Bickford stated he doesn't see why they can't go straight to an appointment with one of the individuals. Selectman Swenson stated they need to follow the policy and start with a nomination as time is not of the essence.

**Selectman Anthes made a motion to nominate Dennis Martin to the Capital Improvement Program. Chair Bickford seconded the motion. Motion passed, 3-0.**

**Selectman Swenson made a motion to nominate Terry Jarvis to the Capital Improvement Program. Chair Bickford seconded the motion. Motion passed, 3-0.**

**Chair Bickford made a motion to appoint Stephanie Richards as regular member of the Zoning Board of Adjustment. Selectman Anthes seconded the motion. Motion passed, 3-0.**

**Selectman Swenson made a motion to appoint Terry Jarvis as an alternate to the Zoning Board of Adjustment. Chair Bickford seconded the motion. Motion passed, 1-2. Selectman Anthes and Chair Bickford opposed.**

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It was confirmed there are still four alternate positions and one regular position available.

Ms. Jarvis asked Chair Bickford why he would not vote for her appointment. Chair Bickford replied she has written some things that concern him and he's afraid to put her on for three years.

Ms. Jarvis suggested the Board of Selectmen remember the NH Supreme Court decision that states all discussions for these types of boards must be conducted in public. She stated she wants justification why she cannot be appointed.

Chair Bickford stated Ms. Jarvis wrote a letter to the NH Municipal County Government Committee in the Legislature stating Chair Bickford is against the K9 unit. He stated he has never said anything like that.

Chair Bickford stated Ms. Jarvis made comments on Facebook as well that he is concerned by. There was further discussion between Chair Bickford and Ms. Jarvis regarding comments made on Facebook.

Selectman Anthes stated he wants Joan Martin on ZBA instead. It was clarified there are positions open for both individuals.

**Selectman Anthes nominated Joan Martin for the Zoning Board of Adjustment. Chair Bickford seconded the motion. Motion passed, 3-0.**

**Selectman Swenson made a motion to nominate Dot Veisel for the open position of Library Trustees.** Discussion: Town Administrator Bourgeois stated the Library Trustees were going to discuss this but he had not heard any feedback yet. **Selectman Swenson withdrew his motion.**

The nominations from May 18 for the Parks and Recreation Commission were discussed and it was noted both applications were withdrawn.

The policies and bylaws for the Commission were discussed. Selectman Swenson stated the Commission needs to bring forward some recommendations. Chair Bickford disagreed and stated the Board of Selectmen oversees the appointments.

Ms. Chase asked who is taking care of what is going on at the Town Beach now that the Commission is down so many volunteers. She noted the trash is overflowing. Chair Bickford stated she is asking the wrong person as those things were handed over to the Parks and Recreation Commission and suggested she ask Town Administrator Bourgeois to look into it. Ms. Chase stated there are people willing to volunteer. Selectman Swenson stated there is a procedure to follow if they would like to be nominated.

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Selectman Swenson stated if the Commission comes forward with nominations, he would be willing to go forward with those. He noted there are individuals remaining on the Commission but they are in hold-over status.

**2015 Board of Selectmen Goals**

Selectman Anthes stated he didn't want to go over this now. Selectman Swenson suggested it is good to review. It was agreed to come back to this if there is time later in the meeting.

**Highway Seasonal Position – Interviews/Hiring**

Road Agent Clarke stated two applications have been received. These were reviewed by the Board of Selectmen. He stated he is ready to go forward with the interview process.

Road Agent Clarke stated the hours for the position could be 30-40 hours per week and explained this position was created when the Board of Selectmen voted to not fill the seventh full time position. Road Agent Clarke outlined the numerous duties this job would entail around Town.

Town Administrator Bourgeois will work with Road Agent Clarke to schedule interviews for this week.

Road Agent Clarke stated he just received a copy of the RFP for Highway Department plowing and is not ready to make any recommendations until he has reviewed it.

Selectman Swenson stated he thought the RFP was only for snow removal/winter services but if it is more than that, he has some questions. He didn't think road repair was supposed to be any part of it.

It was noted the attorney's comments are included in the draft copy of the RFP.

Road Agent Clarke encouraged Town Administrator Bourgeois to check with Primex to see what their requirements will be for private subcontractors.

Chair Bickford commended Road Agent Clarke for the excellent condition of the dirt roads this summer.

**Fire Department Renovations**

Town Administrator Bourgeois stated a draft letter from the Town Attorney needs review and approval. The letter was reviewed and discussed.

Selectman Swenson stated they still needed some outside opinions Fire Chief Varney was going to provide.

Selectman Anthes stated Fire Chief Varney had engineers and independent contracts take a look and talk about the situation. He stated Fire Chief Varney was going to come to the meeting to talk to them about this.

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Selectman Anthes stated they need to address the fact that the work done up to this point does not meet standards and code. He suggested they may have to tear everything out and redo it.

Edits were made to the letter.

**New Business**

**1772 Meetinghouse Contract**

The draft contract was reviewed and discussed. Edits were made.

Selectman Anthes suggested that before any payments are made, the Building Inspector and the Board of Selectmen should go over and make sure the work is done properly. Selectman Anthes stated he would be willing to keep an eye on the progress of the project.

Selectman Swenson stated he is not in favor of Selectman Anthes being the designated representative for the Board of Selectmen nor is he in favor of having the Board of Selectmen micromanaging the project. He suggested the Building Inspector and the Committee with their consultants may be better suited.

Chair Bickford replied they need to be cognizant that this may go beyond the Committee members' qualifications. He stated the RFP should have been done by the Board of Selectmen.

Selectman Anthes stated he thinks they need to be involved and it goes beyond the Building Inspector.

A resident asked Selectman Anthes' qualifications for overseeing a project like this. Selectman Anthes replied he has built quite a few apartment buildings and homes. He stated when payments are made there needs to be someone making sure the work is done. It was noted that is what the Building Inspector should be for.

Chair Bickford stated anyone can go to the site and keep an eye on things and doesn't have a problem with Selectman Anthes doing so.

Chair Bickford stated to his knowledge, the committee members have no experience overseeing a building project.

**Tax Abatement – Town Owned Property**

Selectman Swenson stated this is for Town owned property that was taken by the Town for tax bills.

**Selectman Swenson made a motion to approve the tax abatement for Map 252 Lot 070; Map 210, Lot 084; Map 210, Lot 085; Map 210, Lot 114, in a total amount of \$549. Chair Bickford seconded the motion. Motion passed, 3-0.**

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**Cross Country Assessing Letter**

Town Administrator Bourgeois stated the most recent invoice from Cross Country indicated the Town has used almost all the hours budgeted for 2015. If they continue on the usual schedule, they will exceed the number of hours and will have to pay \$50 per hour. Selectman Swenson noted it was not the Town that exceeded the hours, it was Cross Country that has exceeded the contract hours. He stated the Town has not changed since the RFP and contract were made. It was agreed to have the representative from Cross Country meet with the Board of Selectmen.

The Board of Selectmen thanked the ladies at the Town Hall for all their work in getting the tax bills ready and mailed.

**Parks and Recreation Request**

Selectman Swenson stated an Event Application was received from the Parks and Recreation Commission for the Annual 5K Race on July 25.

The Event Permit application was reviewed and briefly discussed. Chair Bickford noted the application was dated today and stated the policy says these need to be submitted to Town Administrator Bourgeois by Friday so the Board of Selectmen has time to review prior to the meeting. He asked Town Administrator Bourgeois to remind people of this.

**Selectman Swenson made a motion to approve the Event Permit for the Annual 5K New Durham Race on July 25, 2015. Chair Bickford seconded the motion. Motion passed, 3-0.**

**Public Input**

Dot Veisel, resident, asked about the minute taker for the Parks and Recreation Commission. She stated the minutes are not being taken. Chair Bickford asked if she had contacted Town Administrator Bourgeois about it. Chair Bickford stated it is the Commission's responsibility to make sure the minutes are getting done.

Town Administrator Bourgeois stated the Board of Selectmen minute taker is not going to be doing the Parks and Recreation Commission minutes because the Board of Selectmen minutes are taking too much time. He stated Kristyn should have been aware of this.

A resident stated it was discussed at the last meeting to unseal some non-public meeting minutes and asked if that had been done. Chair Bickford replied the Board of Selectmen has not met to review those minutes yet to make any decisions regarding unsealing the minutes.

**Approval of Minutes**

June 26, 2015 – Public/Non-Public Meeting: Edits were made. **Selectman Swenson made a motion to approve the minutes as amended. Selectman Anthes seconded the motion. Motion passed, 3-0.**

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May 22, 2015 – Public/Non-Public Meeting: Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Anthes seconded. Motion passed, 3-0.**

May 18, 2015 – Public Meeting: Edits were made. Further edits need to be confirmed with the videotape.

June 15, 2015 – Public Meeting: Postponed.

**Other**

Chair Bickford stated they voted to put up LED lights in the parking lots but Town Administrator Bourgeois has some other suggestions he think they should consider. This includes installing lights on the building instead of light poles.

Selectman Swenson clarified the lights are still going to be LED, the installation and location may vary.

Selectman Anthes suggested putting lights on the existing poles so it could light up the parking lots and the building.

It as agreed to look at all the options before making a decision.

**Future Meetings**

July 20, 2015 – Board of Selectmen Meeting, Town Hall, 7:00p.m.

**Adjourn**

**Selectman Swenson made a motion to adjourn. Selectman Anthes seconded. Motion passed, 3-0.**

The meeting was adjourned at 11:43p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary